



Reference no

Agenda
Item No.8a.vii

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Area Community Safety Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Roll-out of Touch2id cards in Melksham Area
Where will your project take place?	Melksham
When will your project take place?	november 2010
How many people will benefit from your project?	350
How does your project demonstrate a direct link to the community plan for your area?	Community safety and young people
Please provide a reference/page no.	56

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Alcohol issues are a priority for the police and community safety teams in Melksham.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Some retailers are no longer accepting conventional Proof-of-age cards as their validity has been compromised.

Any other information about your project.

The validity of conventional proof-of-age cards has been compromised by the availability of fakes. This means that young people have to carry expensive and sensitive documents such as drivers licence or passport, simply to prove they are 18. This makes them vulnerable to attack and theft. Touch 2id has been successfully introduced in Trowbridge and part of its success is that the initial cards were provided free so we wish to adopt a similar approach in the Melksham area. All other aspects of the project will be funded commercially.

MACSG would manage this in conjunction with Touch2id. Touch2id would run a few enrollment sessions here in Melksham and from there on we would advertise the fact that the enrolment centre is in The Shires, Trowbridge. Process is proven in Trowbridge with over 1000 cards issued.

We'd approach key venues here in Melksham e.g. The Tavern and we already have a terminal up and running in the Total petrol station.

3 - Management

How many people are involved in the management of your group/organisation? 0

Of these, how many are:

Over 50 years	Male	<input type="text" value="10"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be funded commercially

If you were not awarded the full amount requested, what would be the impact on your project?

Roll-out delayed resulting in young people remaining at risk

How will you know whether your project has made a difference in the community?

Retailers will find it easier to comply with the law which will contribute to a reduction in anti-social behaviour

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: n/a

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
350 Touch2ID cards for 18-25 year olds	£1,000	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£1,000		
Project shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

No

b) How does your project work to promote inclusion, participation and good community relations?

Helping young people comply with the law relating to alcohol

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team